



Business & Hospitality



Exploration:
PICC or Concurrent courses to explore NICC program courses in a career pathway.



Early Admission:
Sequential PICC or Concurrent courses that go directly into a NICC program or award a Career Pathway Certificate.



General Education:
PICC or Concurrent courses that students complete to fulfill core degree requirements.

✓ Courses marked with a check mark satisfy a program degree requirement. Connect with your high school counselor and NICC College and Career Coach to learn what course options are available to you.

Course Number	Course Name	Accounting Specialist	Admin. Office Management	Applied Management	Business Admin.	Finance	Paralegal
ACC115	Intro to Accounting		✓				
ACC152	Financial Accounting	✓	✓	✓	✓	✓	
ACC312	Computer Accounting	✓	✓				
ADM116	Keyboarding II		✓				✓
BUS102	Intro to Business	✓	✓	✓	✓		
BUS180	Business Ethics				✓		
BUS185	Business Law I	✓	✓		✓	✓	✓
BUS199	Intro to Sports Administration			✓	✓		
CRJ100	Intro to Criminal Justice						✓
CSC116	Information Computing	✓	✓		✓	✓	✓
ECN120	Principles of Macroeconomics	✓		✓	✓	✓	
ECN130	Principles of Microeconomics			✓	✓	✓	
FIN122	Personal Finance				✓	✓	
MGT101	Principles of Management	✓	✓	✓	✓	✓	
MGT110	Small Business Management				✓		
MKT110	Principles of Marketing				✓		
COM723	Workplace Communications		✓				
ENG105	Composition I	✓			✓	✓	✓
ENG106	Composition II					✓	✓
MAT102	Intermediate Algebra	✓		✓	✓		
PSY112	Psychology of Human Relations		✓	✓	✓	✓	
SDV179	The College Experience	✓	✓	✓	✓	✓	✓
SPC112	Public Speaking	✓	✓	✓	✓	✓	



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▶ nicc.edu/business

State of Iowa Grant Eligible	Length	Program	Award	Location
✓	1 Year	Accounting Clerk	D	C, P, O
✓	2 Years	Accounting Specialist	AAS	C, P, O
✓	1 Year	Administrative Office Associate	D	O
✓	2 Years	Administrative Office Management	AAS	O
✓	2 Years	Agriculture Finance	AAS	O
✓	2 Years	Applied Management	AAS	O
✓	1-2 Years	Business Administration	C, AAS	C, P, O
	1 Year	Business Leadership Certificate	C	D
	2 Years	Business Transfer Major	AA	C, P, O
	2 Months	Culinary Foundations Level 1	CPC	D
	2 Months	Culinary Foundations Level 2	CPC	D
	2 Months	Customer Service	CPC	D
	1 Year	Data Analytics	C	O
✓	2 Years	Finance	AAS	O
✓	1 Year	Income Tax Preparatory Certificate	C	C, P, O
✓	2 Years	Paralegal	AAS	O
	2 Months	Professional Sales	CPC	D
	1 Year	Sports Administration	C	O

LEGEND
 🎓 **Award:** AA • Associate of Arts AAS • Associate of Applied Science C • Certificate D • Diploma CPC • Career Pathway Certificate
 📍 **Location:** C • Calmar P • Peosta O • Online D • Dubuque