

# **Customized Solutions For Your Business**

Northeast Iowa Community College Business and Community Solutions is your strategic workforce partner. We offer a network of industry experts and solutions designed to meet your needs. As the region's leader in workforce education we will work with you to create a training plan with an immediate positive impact on your business operations.

The following training topics can be customized to your business needs.

#### **Brain Health**

- Healthy Brain, Healthy Workplace
- Mental Health First Aid
- Creating Psychological Safety in the Workplace
- Stress Management and Resiliency Training
- Brain Health Summit

#### **Career Development**

- Business Writing
- Change Management
- Customer Service
- Design Thinking
- Diversity
- Effective Communication
- Effective Delegation
- Emotional Intelligence
- Entrepreneurial Mindset
- Executive Coaching
- Financial Accounting
- Goal Setting
- · Hiring and Interviewing
- Leadership Development
- Managing Conflict
- Managing Multiple Generations
- Performance Management
- Presentation Skills
- Problem Solving/Decision Making
- Project Management
- Sales and Marketing
- Strategic Planning
- Stress Management
- Succession Planning
- Supply Chain Management
- Time Management

### **Computer Technology**

- Basic Computer Skills
- Coding and Programming
- Computer Hardware Systems
- Microsoft Office 2013/2016
- Networking
- Security Intrusion & Protection
- Software Applications

# Health and Safety, Government Regulations and Waste Management

- Active Shooter
- Bloodborne Pathogens
- Confined Space
- CPR/AED and First Aid
- Employee Harassment
- Employee Law
- Ergonomics
- Fire Extinguisher
- · Fork Lift
- Hazard Analysis and Critical Control Points (HACCP)
- Hazard Communications
- Hazwopper
- Homeland Security
- Lockout/Tagout
- OSHA 10-Hour General and Construction
- OSHA 30-Hour
- 24-Hr Chemical Spill Response

#### Industrial Technology

- AutoCAD
- Basic Shop Math
- Computer Numerical Control (CNC)
- Industrial Maintenance
- Blue Print Reading
- Boiler Maintenance & Operator
- Electrica
- Geometric Dimensioning & Tolerancing (GD&T)
- Hydraulics/Pneumatics
- Motor Controls
- National Electrical Code (NEC)
- NEPA 70E/ Arc Flash
- · Paint Simulation
- Precision Measurements
- Programmable Logic Controller (PLC)
- Robotics
- Robotic Welding
- · Solid Works
- Welding (MIG, TIG, Stick) and AWS Certification

# **Productivity Improvement**

- 5S and Visual Workplace
- 8D Problem Solving
- A3 Problem Solving
- Cellular/Flow Systems
- · Constraint Management
- Inventory Reduction
- Kaizen TeamsLead Time Reduction
- Plant Layout and Simulation
- Principles of Lean Manufacturing
- Process Improvement
- Pull/Kanban Systems
- Quick Changeover
- Standard Work
- Total Productive Maintenance
- Training Within Industry (TWI)
- Value Stream Mapping

#### Quality

- Design of Experiment
- Failure Mode Effect Analysis (FMEA)
- Internal Auditing Training
- ISO 9001: 2015 Overview and Implementation
- ISO 14001 Environmental Management System Overview and Implementation
- Problem Solving
- Production Parts Approval Process (PPAP)
- Quality System Core
- Quality Manuals
- Quality System Consultation
- Six Sigma (Black or Green Belt)
- Statistical Process Control (SPC)
- Technical Specification (TS16949) Certification
- SPC/SPC Short Run

# **How it Works**





### **NEEDS ANALYSIS**

To build the most successful training experience we'll get to know your organization and your specific learning objectives, timeline, culture, employee characteristics, delivery methods and, most importantly, the training outcome.



#### **TOPIC & CONTENT IDENTIFICATION**

Our team identifies training solutions based on the needs analysis that outlines the appropriate training topics and content.



### **DEVELOPMENT**

Your organization's training will include customized content, examples, exercises and activities to meet your identified objectives and outcomes.



# **TRAINER PREPARATION**

Your trainer will be hand selected for you and will finesse training objectives and incorporate your input to ensure success.



#### **DELIVERY**

Your training will deliver interactive training that educates and inspires your participants while meeting your goals and objectives.



# **FOLLOW-UP**

Satisfaction and quality assessments are conducted after each session to ensure objectives are being met. If you feel the training is insufficient, we'll work until your expectations are met.

100% SATISFACTION IS ALWAYS GUARANTEED



#### **COACHING**

Coaching is a critical element in maximizing your training investment. Following training, coaching techniques will be shared to reinforce the concepts and skills presented.

# Don't Wait. Call Today for Results Driven, Customized Solutions!

Funding sources may be available for new and existing employee training. Ask one of our experts for more information.



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